



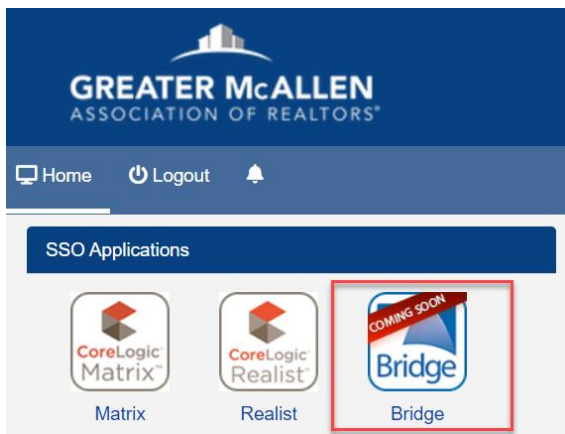
GMAR & Bridge Agreement Management

Member instructions for new Data Access agreements

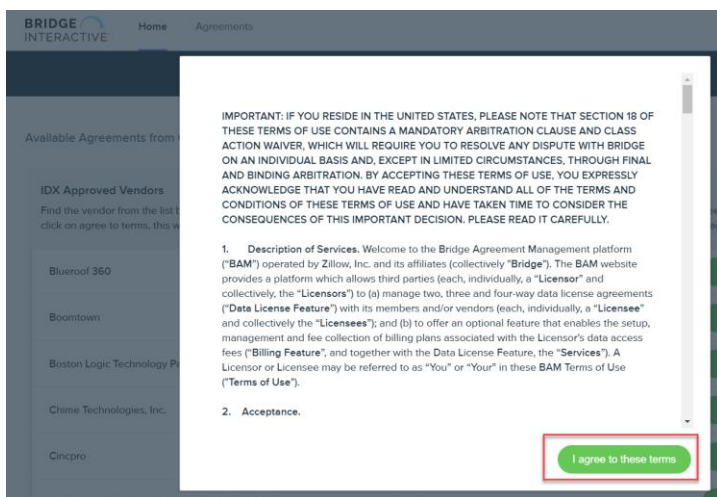
This document outlines the custom workflow for GMAR members to initiate data access agreements with approved GMAR vendors in Bridge Agreement Management (BAM).

You will need to login to **BAM** to locate the vendor you would like to initiate a contract with.

1. Login to gmar.org
2. Locate the Bridge tile on your dashboard and click to login to BAM



BROKERS: You must first login to BAM and **ACCEPT THE TERMS OF USE** before your agents are allowed access. You do NOT need to complete any agreements to complete this process.



- Once logged in to BAM, you will land on the **Home** page. Here you will see lists of approved vendors for each data feed type to initiate a **NEW** agreement. Be sure to select the agreement from the correct data feed list.
- Locate the vendor you would like to initiate an agreement with and click Agree to Terms

NOTE: To view **WAITING** agreements needing approval, or completed agreements, click **AGREEMENTS**

The screenshot shows the BRIDGE INTERACTIVE Home page. The navigation bar includes 'Home' and 'Agreements' (highlighted with a red box). A dark blue banner at the top contains the text: 'Hello Lee! Please reach out if you have any questions or feedback'. Below this, the section 'Available Agreements from Greater McAllen AOR' is displayed. Underneath, there is a sub-section 'IDX Approved Vendors' with a brief instruction: 'Find the vendor from the list below that you would like to initiate an agreement with. These vendors will likely have additional paperwork and fees for their services. Once you click on agree to terms, this will start the agreement process. All parties to this agreement will be sent a notification and MUST login to BAM to agree to the terms.' A table lists two vendors: 'Bluroof 360' and 'Boomtown', both with a status of 'Available'. To the right of each vendor name is a green button labeled 'Agree to Terms'.

- Click next to agree to the terms and complete the questionnaire form if required. Once complete, BAM will send a notification to the other parties in the agreement.

The screenshot shows the BRIDGE INTERACTIVE Agreements page. The navigation bar includes 'Home' and 'Agreements'. A dark blue banner at the top contains the text: 'Data Access Agreement Broker' and three buttons: '< Back to list', 'Export Agreement', and 'Decline'. Below this, a progress indicator on the left shows four steps: '1 Parties to this agreement' (highlighted), '2 Agreement terms', '3 Agreement questionnaire', and '4 Finish'. The main content area is titled 'PARTIES TO THIS AGREEMENT' and contains the text: 'There are 3 parties to this agreement:'. Below this, three parties are listed: 'BROKER' (with a greyed-out name and the text 'You must finish this agreement'), 'VENDOR' 'Bluroof 360' (with the text 'This party has not yet agreed to the terms'), and 'MLS' 'Greater McAllen AOR' (with the text 'This party has agreed automatically'). A blue 'Next' button is located at the bottom right of the main content area.